

EMS Administrative Board Meeting  
August 8<sup>th</sup>, 2017 @ 1:00pm  
Flathead Emergency Communications Center

**Members Present**

Wayne Miller, MD  
Karen Lee (KRMCM)  
Chris Thomas (NVH)  
(One Board Position Vacant)

**Absent**

Bob Kun ( Personal Medical Issue )

**Others Present**

Dick Sine  
James Brower  
Amy Beick  
Rick Sacca  
Juanita Nelson  
Ben Devall  
Joe Page

**Call to Order**

Meeting was called to order by Miller at 1300 Hrs. .

**Approval of Agenda** – Miller asked for a motion to approve the agenda.  
MOTION to approve agenda; Moved by Thomas, 2<sup>nd</sup> by Lee, all approved.

**Approval of Minutes**

MOTION to approve Minutes February 21, 2016. Moved by Thomas, 2<sup>nd</sup> by Lee, all approved

**Citizen Comments** – None

**FY 2018 Budget Review** – Sine and Nelson presented current budget and operating balances. Sine requested Board direction on anticipated unencumbered funds made available through reduction in personnel resource. Approx. \$17,500. Consideration of transfer to Education, Equipment or Agency Distribution. The Board to address at the regular November meeting after some thought and reflection.

Juanita Nelson provided data on current budget status and accounts. Mr. Miller had request a year-to-year budget comparison that was provided to the Board by Nelson.

**Agenda Item (7)** relative to the 911 Operation Board representative was tabled by Miller for lack of action by that Board on its' Bylaws. Action hopeful at the November EMS Board Meeting.

**EMS Manager Report** – Sine reported on the following: Training totals for fiscal year 2016-2017 were provided with a brief description of the training offered; Run volumes for the agencies were provided with a notation that they may not be accurate due to Sine still attempting to learn the software associated with how the figures are tallied; Miller inquired about any increases. Sine advised that totals showed only a modest increase. The requests for mutual aid due to agencies being without resources to respond locally within their districts was up significantly. The Board requested Sine forward those stats to them. Sine further advised that an

EMS Advisory Board Meeting had not been held in over two years. There is a need for the Agencies input to the EMS office as to the Agency needs and community needs. A meeting will be set in the near future to bring us up to date as all of the actions of the office are based off of needs expressed five years ago and need current updates and status.

**Medical Director Report** –

( Dr. Briles was out of country on vacation )

**Other Business/Future Agenda Requests** – 911 Operations Board – EMS Representative.

**Board Member Comments** – Miller commented that the Board recognizes that at some point in the near future the county Commissioners will have to be approached for support on a funding instrument to ensure the continuation of quality EMS services in Flathead County. The current model is not sustainable. Thomas added insight relative the greater service area ( Lincoln County, Lake County, Glacier Park ) and how the Flathead is carrying a load beyond its taxing base and that too should be addressed in these considerations. Thomas also request a report on the Advisory Board meeting when held and a request that an additional EMS Board member issue from that membership so an to have EMS participation on the Board.

*The Board suspended the public meeting to go into Executive Session to discuss personnel matters. The Board then reconvened the public meeting at 1422 Hrs to take discussion and actions relative to Dr. Briles contract. Dr. Briles contract for continued service was accepted.*

**Meeting Adjourned** 1430 Hrs  
Richard Sine, Recorder